

Application form for Working in the Electrum laboratory

Swedish Personal Data Act (GDPR)

The information you provide will be processed in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR).

The information that you provide directly on your application form – and also the information provided indirectly when you book and log the use of tools or register your presence in the cleanroom laboratory via the card readers at the laboratory entrance – will be used for the following purposes:

- statistics and documentation of laboratory usage
- invoicing of laboratory usage
- checking of who is present in the cleanroom laboratory in case of an emergency

This data will be stored in the Electrum Lab LIMS laboratory information management system, and will be retained by KTH for the length of time determined for EU projects.

The following parties will have access to your personal data:

- Administrators of the Myfab LIMS laboratory information management system

Under the GDPR anyone who is registered in the Electrum Lab LIMS user database is entitled to a copy of the information stored in the database that relates to that person. If you would like a copy of the data about you stored in the Electrum Lab LIMS user database, you need to apply in writing and sign the application personally. The application should be sent to the following address.

KTH

Att: Personal data representative

Brinellvägen 8

SE-100 44 Stockholm

You are entitled to request that KTH correct, block or remove data relating to you if the data has not yet been processed in accordance with the Personal Data Act. To do this, contact KTH at info@electrumlab.se.

You have the right to withdraw your consent to having your data processed by KTH, however be aware that any such withdrawal of consent cannot be backdated.

Confidentiality

The Electrum Laboratory is an open environment with many people from different organisations and projects. You may hence gain access to information about other laboratory users and their activities. This information should be treated as confidential, and you are obliged to not use, or to third parties disclose, information about activities in the laboratory, which you have become aware of. The confidentiality provisions apply during the term of your contract and five (5) years thereafter.

Confirmation of safety, security, and confidentiality rules

I hereby confirm that I today have been informed about safety, security and confidentiality rules as are required to work in Electrum cleanroom.

I have read and understood the above and consent to my personal data being processed as set out above. I understand that it is necessary to agree to these conditions regarding the handling of my personal data in Myfab LIMS in order to obtain a Myfab LIMS account, which allows me to use the LIMS tools.

Date:	Signature:
E-mail:	Name in block letters: